



An Equal Opportunity Employer

The Western Piedmont Regional Transit Authority (WPRTA) is an equal opportunity employer dedicated to a policy of non discrimination in employment upon any basis including race, religion, creed, national origin, sex, age, disability or any other legally protected status.

Please complete all sections.

Name _____ Address _____

City _____ State _____ Zip _____ Phone _____

E:mail _____ Position Applied For _____

Names of relatives who are employed with WPRTA _____

{ Please circle "Yes" or "No" when answering "Yes" or "No" questions on this application }

Are you a U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis? Yes No

Proof of citizenship or immigration will be required upon employment.

If you are less than 18 years of age, can you provide required proof of eligibility to work? Yes No

Have you ever served or are you currently serving in a branch of the U.S. armed forces? Yes No

If "Yes" Branch of Service? _____ Dates of Service? _____

Have you worked for WPRTA or any other transit system in the past? Yes No

If "Yes" Which System? _____ Start Date _____ End Date _____ Job Title _____

High School _____ City _____ State _____ Zip _____

Did you Graduate / GED? Yes No

College(s) _____ City _____ State _____ Zip _____

Years Completed 1 2 3 4 5 6 Did you Graduate? Yes No If "Yes" Degree Received _____

List additional skills and certifications ...applicable to the job you are applying for:

Most Recent Employer Name _____ City _____ State _____ Zip _____

Employed From: _____ To: _____ Job Title _____ Phone _____ May we contact? Yes No

Duties:

Reason For Leaving:

2nd Most Recent Employer Name _____ City _____ State _____ Zip _____

Employed From: _____ To: _____ Job Title _____ Phone _____ May we contact? Yes No

Duties:

Reason For Leaving:

3rd Most Recent Employer Name _____ City _____ State _____ Zip _____

Employed From: _____ To: _____ Job Title _____ Phone _____ May we contact? Yes No

Duties:

Reason For Leaving:



APPLICATION FOR EMPLOYMENT

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What languages (besides english) do you speak fluently? _____ How did you learn of this position? _____

Drivers License # _____ State Issued _____ Class _____ Expiration Date _____ Air Brakes? Yes No

For CDL Drivers Only:

Do you posses a current DOT Medical Examination Card? Yes No Do You Have Passenger Endorsement? Yes No

Has your license, permit or driving privilege ever been suspended or revoked? Yes No

If "Yes" Please Explain:

Have you ever been denied a license, permit or driving privilege? Yes No

If "Yes" Please Explain:

Have you ever been convicted, pled guilty or no contest to a felony or misdemeanor (not including minor traffic violations)? (Disclosure will not automatically disqualify you from employment; however, failure to disclose may affect employment opportunity).

Yes No If "Yes" please explain:

* For applicants applying for Driver or Dispatch positions.

Are you able to work a flexible schedule where your required daily work hours may change from day to day. Yes No

If "No" List the hours you can not work? _____

Important - All applicants must read and sign before submitting application. (This application cannot be considered without applicant signature).

By my signature, I certify that the information provided in this application for employment (and accompanying resume, if any) is true and complete. I understand that any false information or significant omissions may disqualify me from further consideration for employment, if discovered at a later time. I agree to immediately notify the Western Piedmont Regional Transit Authority if I am ever convicted, plead guilty or plead no contest to any felony or misdemeanor, or have my driver's license suspended or revoked for any reason, or if I agree to enter a pre-trial diversion or similar program such as ARD in connection with a prosecution for a felony or any driving event while my job application is pending, or during my period of employment, if hired.

I authorize the investigation of all statements contained in this application for employment (and accompanying resume, if any). I also authorize the Western Piedmont Regional Transit Authority to contact my present and past employers, and references (unless otherwise noted within this employment application).

I authorize any person, school, current employer (except as previously noted), past employer(s) and organizations named in this application for employment (and accompanying resume, if any) to provide the Western Piedmont Regional Transit Authority with any relevant information and opinion that may be useful to the Authority in making a hiring selection. I release such persons and organizations from any legal liability in making such statements.

Upon tentative offer of employment and when applicable, I give permission for a complete physical examination and drug screening. I consent to the release to the Western Piedmont Regional Transit Authority of any and all medical and drug screening information, as may be deemed necessary by the Authority in judging my capability to do the work for which I am applying. I also give permission for the authority to complete a criminal and driving record investigation/verification, prior to any offer of employment.

I understand that if my employment is terminated by the Western Piedmont Regional Transit Authority for dishonesty, vehicular accident or any criminal acts, the Authority may be notified and I may be criminally prosecuted. I also understand that, if hired, I may not hold other employment that creates a conflict of interest or adversely impacts my performance at the Authority.

I understand that this application does not, by itself, create a contract of employment. I understand and agree that, if hired, my employment is not for a definite period of time, and may, regardless of the date of payment of my wages or salary, be terminated at any time. I understand that no person is authorized to change any of the terms mentioned in this application form.

Signature _____ Today's Date _____ Available Start Date _____